

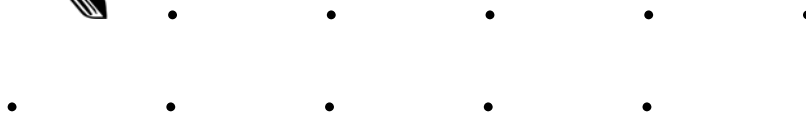


Indiana DeMolay

Conclave 2009 Registration Packet



DePauw University
Greencastle, Indiana



July 23 – 26, 2009

Introduction

Greetings Brothers,

As you know, Conclave is quickly approaching. It is only a few months away. Within this packet you will find the following:

- *****PRELIMINARY***** Schedule of Events
- General Rules and Regulations
- Registration and Housing forms
- Ritual and Athletic Competition information
- Sweepstakes Rules
- Ritual Registration form
- Bowling Competition registration form



Friday, July 23

5:00 PM *	*Check-In *	Longden Hall
7:15 PM *	*Opening*	Moore Theatre – Performing Arts Center
8:30 PM	Ritual Competitions -ends at 11:15	Julian Center
11:30 AM	Food!!!	Bishop Roberts Lobby
11:45 PM	Miniature Golf Competition Texas Hold Em Competition	Bishop Roberts Basement Longden Hall Lobby
1:00 AM	Curfew	

Friday, July 24

8:00 AM	Breakfast	Student Union
9:00 AM	Bowling Field Goal Kicking Competition Perudo	Longden Hall – Main entrance Blackstock Stadium Longden Hall Blackstock Stadium
9:15 AM	Track Competition -100, 400, 4x100, Shot put, Standing Long Jump	Blackstock Stadium
12:00 PM	Lunch -Ends at 1:00 PM	Student Union
1:00 PM	Business Meeting	Moore Theatre – Performing Arts Center
2:00 PM	Wally ball Competition (Four-man team) Connect 4 Competition	Lilly Center Longden Hall
2:00 PM	Open Swimming – ends at 4:00 PM	Lilly Center
2:30 PM	Hot Shot / Free Throw	Lilly Center
3:30 PM	Checkers Competition	Longden Hall
5:00 PM	Dinner	Student Union
6:00 PM	Flickerball (Four-man team)	Lilly Center
8:00 PM	Dodgeball Competition (Four-man team) Uno Competition	Lilly Center Longden Hall
11:00PM	Ping Pong Competition Video Game Tournament	Longden Hall
1:00 AM	Curfew	

Saturday, July 25

8:00 AM	Breakfast	Student Union
9:00 AM	Volleyball Competition (Four-man team) Euchre Competition	Humbert Volleyball Court Longden Hall
11:00 AM	Business meeting	Moore Theatre – Performing Arts Center
12:00 PM	Lunch -Ends at 1:00 PM	Student Union
1:00 PM	FINISH ANY COMPETITIONS	
5:00 PM	Dinner	Student Union
6:30 PM	Installation	Kresge Auditorium - Performing Arts Center
7:30 PM	Dance -Ends at 11:00	Student Union Ballroom
1:00 AM	Curfew	

Sunday, July 26

8:30 AM	Checkout desk open until 9:30	Longden Hall
10:00 AM *	Awards Brunch	Lilly Center

* Denotes Mandatory attendance

New for 2009!

What changes will we see from last year?

Well, the parts for the ritual competition will be different this year. Please review the "Competitions Section" for more details. Our focus will be on offering parts that encourage the members to focus on learning and being proficient that are used during degrees. We will focus on two areas: Degree parts and Installation parts. The parts for degrees are an integral part of DeMolay and are our first opportunity to make a positive impression on our new members and their parents. The same holds true the Installation parts. While it's not common for them to be memorized and given well by active members and/or State Officers, it's still a good opportunity to tell visitors about DeMolay. Our hope is that by adding them to the competition this year, some older members may choose to learn a part or two. Their ability to help Chapters with installations will benefit us all.

Next, we've changed the format for Saturday evening's activities. We will not have a banquet like in past years for several reasons. The gymnasium where we have had it recently is not a good venue as it is extremely difficult to hear anyone speaking. Also, we posted a survey on the Indiana DeMolay website and the feedback was that the banquet was not a top priority. The Installation and presentation of awards will take place following dinner. The attire for the Installation will be the same in years past: Shirt and tie with suit coat optional.

For about five months, a survey was available on the Indiana DeMolay website asking for feedback about what we should offer at Conclave this year. All Chapter advisors were asked to let their members know about the survey. There was an article in the DeMolay Digest newsletter that each DeMolays received about the survey too. Also, each DeMolay and Advisor who attended Conclave in 2008 was mailed a letter asking them to participate in the survey. Everyone had an equal chance to decide on what this Conclave offers from ritual and athletic competitions, the banquet, the dance etc. Many of the items that we have incorporated for this year are a direct result of the survey results.

With the election of the State Sweetheart at Congress, it was decided to have the Sweethearts and Princesses attend Conclave for Saturday and Sunday only. A reduced fee will be charged for their registrations.

Finally, the State Officers are working diligently to offer a number of games and activities for everyone to enjoy at various times throughout the course of the weekend. A game room may be offered with video games, board games, and other fun activities. There should also be fun activities and games for chapters to participate in for various prizes and awards.

Section I - General Information

Registration Information

Who is eligible?

Active DeMolays, Senior DeMolays, properly certified Advisors, Chapter Sweethearts and Princesses, and their Chaperones are eligible to register and attend the 2009 Indiana DeMolay Conclave, provided their attendance meets with the approval of the Chapter Advisor of their home chapter, the Conclave staff and the Executive Officer. All registrants must abide by the rules, regulations and policies of the Indiana DeMolay Conclave and DePauw University, and pay the prescribed fees. See the Conclave Director or the Executive Officer if you have a question or concern regarding eligibility.

How much does it cost?

All persons attending Conclave must pre-register and mail the required registration fee of \$105 prior to or on June 15, 2009. This fee includes housing, meals and activity costs. **The fee for ANY registration form postmarked AFTER June 15, 2009 will be \$125.**

What if I can't go, but I already registered?

Substitutions can be made only if prior arrangements are made with the Conclave Director. Cancellations received before the July 1st final deadline will be refunded. Refunds may not be available after the final registration deadline of July 1, 2009.

Where should my advisor send the registration form?

After your Chapter Advisor has certified all forms (including the Housing Form) and has reviewed the Registration Checklist included in this mailing, please send all forms in one envelope with **one check** by June 15, 2009. The address is on the bottom of the registration checklist.

What time should we arrive?

All participants are encouraged to arrive on Thursday, July 23 at DePauw University in Greencastle between 5:00 p.m. and 7:00pm. If for any reason, a participant cannot arrive during the normal registration period, prior arrangements must be made with the Conclave Director.

Additionally, the expectation and requirement is that all Active DeMolays and Advisors registered for Conclave will be on the campus the entire weekend. Anyone who needs to leave the campus should contact a member of Conclave staff and inform them who is leaving and set an expectation for a time for return. There may be situations where an Advisor needs to drive a participant to receive medical attention and taking care of our people is our top priority. However, we also need to make sure we can get in touch with everyone associated with a Chapter in case of any type of emergency situation. Simply inform the staff if someone from your Chapter is leaving campus for any reason.

What should we bring?

Each participant will be responsible for bringing his or her own bed linens (*none are provided*), clothing, toiletries and personal items. They should also bring additional money for snacks, pizza, souvenirs and miscellaneous items. Radios (not stereo equipment) are permissible if operated within Conclave guidelines and general rules of courtesy

What should I wear?

So you can bring the proper clothes we have broken it into two categories:

1. *Casual* -- Informal dress in good taste, which includes shirts with sleeves, shoes, tennis shoes, sandals, and shorts, jeans or slacks. DeMolay T-shirts are encouraged.
2. *Semi Formal* – The attire for the Installation on Saturday evening will be shirt & tie with slacks and dress shoes. Coats are encouraged, but optional.

Chapter Advisors will be responsible for the attire of their Chapter Sweethearts and Princesses.

(DeMolays should bring proper clothing for their respective athletic and ritual competitions and for any free time.)

Some items on the schedule are marked as mandatory. What does this mean?

Every registered person at Conclave has to go for each item that is marked as mandatory. This means you have to be there for that event in its entirety.

Administrative Information

Where do we sleep?

We will be staying in a dormitory in which all rooms are air-conditioned. Remember, NO bed linens are provided! You must provide your own bed linens and toiletries.

With whom do we room?

You will room with members of your Chapter. Please work with your Chapter Advisor for final determination of roommates. The female registrants at Conclave will all be housed together in an area that is separate from the male registrants.

*****MALE REGISTRANTS ARE NOT ALLOWED INTO THE FEMALE HOUSING SECTION NOR WILL FEMALES BE ALLOWED IN THE MALE HOUSING AREAS*****

If there is a concern over the safety of someone of the opposite sex, everyone is asked to find a member of the Conclave staff, an Advisor or a Chaperone immediately.

Where do we eat?

All meals are paid for with the registration fee and will be served by the DePauw Food Service. The first residence hall meal to be served will be breakfast on Friday morning, July 24th. The last meal to be served will be breakfast on Sunday morning, July 26th.

Can I vote?

Each Chapter attending Conclave is entitled to a maximum of four (4) votes per Chapter. Voting delegates will be registered with the state during the Conclave weekend. Information will be given to you at Conclave regarding their registration.

What about supervision?

AT LEAST ONE CERTIFIED ADVISOR **MUST** ATTEND CONCLAVE FOR EVERY 10 DeMOLAYS. Each advisor will be responsible for every member of the Chapter at all times. In an effort to ensure everyone has the opportunity to attend

Conclave, any chapter, or member, which is not accompanied by the appropriate number of Advisors, needs to contact Indiana DeMolay Headquarters to be assigned an Advisor for the weekend.

Are there Rules and Regulations?

All participants, regardless of age, must properly complete **BOTH** sides of the Registration form. These forms have additional language concerning disciplinary action authorized by Indiana DeMolay. All registrants at Conclave are bound by the Rules and Regulations of DeMolay International at all times.

The use or possession of alcohol, drugs, or weapons (i.e. guns, knives, fireworks, etc.) is strictly prohibited

A participant's failure to comply with any local, state or federal laws, or Conclave rules and regulations may result in a forfeiture of the member's and/or Chapter's privilege of attendance and participation at this Conclave or at future Indiana DeMolay programs and activities.

The Indiana DeMolay Code of Conduct is also in effect for Conclave. All Conclave participants must adhere to the Code of Conduct at all times.

What about pranks and other “fun” activities?

Any damage resulting from pranks or any cleanup that needs to be done by the Conclave Staff or the University's housekeeping staff will result in the Chapter or Chapters involved being invoiced for charges. Each Chapter will be given a dormitory room inspection form that they should document any room issues upon and then return that immediately after check-in. This will help us document any damages prior to our arrival.

What else can we be billed for?

Anything that causes the University to bill Indiana DeMolay for will be passed on to the responsible party or parties. In the past, we have been billed for damaged doors, broken windows, replacing torn screens, cleaning up silly string and shaving cream, replacing missing furniture, moving furniture to its original position etc.

Where can we smoke?

For those who choose to not adhere to the 6th Preceptor of DeMolay (Cleanness), areas will be designated for smoking, that are away from where the DeMolays and Sweethearts will be gathering. The designated areas will be labeled on maps that will be available to all attendees at check in.

Regardless of the weather, including rain, thunder, lightning, monsoons, typhoons, tornados, or the outside temperature reaching absolute zero it is absolutely **NOT** permissible for any person to stand outside of a doorway to the dorms or any other building and smoke. We will **NOT** subject the DeMolays, Sweethearts, or any other person to having to walk through smoke in order to enter or exit a building.

Competition information.

Do all DeMolays have to compete in ritual and athletic events?

Each DeMolay must participate and perform one part in the ritual competition but DeMolays do not have to participate in the athletic events if they do not wish to.

Will we have enough time on Thursday night for everyone to compete in Ritual? Will DeMolays have to rush around trying to get this done?

As in the past few years, DeMolays will have a block of time to complete their parts. We anticipate that most Chapters will arrive at Conclave before 7:00 PM. For the last several years, we have had the opening session begin at 7:30 PM and all Chapters have been on time for that session. No DeMolays will have to check in and then rush to perform a part. Each competitor will have time to move their personal items to their rooms and unwind before going to compete.

Section II - Competitions

GENERAL INFORMATION

When will the Ritual Competition be held this year?

The competition will be held on Thursday evening. The competitions will begin at 9:00 PM and will end at 11:00 PM. These times are approximate. More information will be passed out when Chapters register at Conclave on Thursday evening.

How many can I do?

You may compete in **three** total parts listed below. Competitors are encouraged to complete their parts as early as possible to ensure that everyone has a chance to participate.

Ritual Competition

What Competitions are there?

Master Councilor
Senior Councilor
Junior Councilor
Senior Deacon
Marshal

Master Inquisitor
Senior Inquisitor
Junior Councilor
Jacques DeMolay
Guy of Auvergne

Initiatory Degree Obligations
DeMolay Degree Obligations
Installing Officer
Installing Senior Councilor
Installing Junior Councilor
Installing Chaplain

These parts are much different than last year. Why?

The decision was made to change the parts for several reasons. Excluding the obligations, the parts offered at Conclave are different than the parts offered at the State Ritual Competition. This allows us to offer different parts at different times of the year. It also allows us to focus our efforts on learning parts for the degrees that are so important for our members to know.

Why offer the installing parts?

While it's not common for them to be memorized and given well by active members and/or State Officers, it's still a good opportunity to tell visitors about DeMolay. Our hope is that by adding them to the competition this year, some older members may choose to learn a part or two. Their ability to help Chapters with installations will benefit us all.

So who can participate in the Obligations?

Great question. This year, we are having two different categories for the Obligations. The first category will be for those 16 and under while the second category will be for those 17 and up. The obligations are parts that all DeMolays should know and offering these parts gives each DeMolay the chance to compete in these important parts.

What are the rules?

Every DeMolay attending Conclave is **REQUIRED** to compete in at least one ritual part and must have a credible score (750 points) in at least one part in order to be eligible to medal in athletic competition. Special performance issues may be discussed with the judges in advance. Performance issues might include members with learning disabilities, new members, etc. Ritual judges will have the authority to pass a ritual performance for a young man not scoring 750 points because of special circumstances. As appearance will once again be judged, it is recommended that a minimum of a shirt and tie be worn for competition. If you have any questions prior to or at Conclave about the ritual competition, please contact Jeff Koleszar at jkoleszar@indianademolay.org. The following competitions will be available:

Master Councilor

The part in the Initiatory Degree beginning with "**My friends, I welcome you...**" and ending with "**...the contempt of all good men.**"

Senior Councilor

The part in the Initiatory Degree beginning with "**My Brothers, the West...**" and ending with "**receive final instruction.**"

Junior Councilor

The part in the Initiatory Degree beginning with **“My Brothers, you are...”** and ending with **“...receive further instruction.”**

Senior Deacon

The part in the Initiatory Degree beginning with **“My friends you desire...”** and ending with **“...in the comradeship of our chapter.”**

Marshal

The part in the Initiatory Degree beginning with **“My friends, I have...”** and ending with **“...Brother Stewards, you will take charge of the candidates.”**

Master Inquisitor- Entire part

The entire part in its entirety beginning with **“My Brothers of the Commission ...”** and ending with **“...hath either of you anything to say?”**

Senior Inquisitor - Entire part

The entire part in its entirety beginning with **“Sir Master Inquisitor, shall...”** and ending with **“...of thine unsuspected brethren?”**

Junior Inquisitor - Entire part

The entire part in its entirety beginning with **“If this be not heresy...”** and ending with **“right of the Master Inquisitor.”**

Jacques DeMolay - Entire part

The entire part beginning with **“The charges are monstrous...”** and ending with **“...I defy thee for the final time. Farewell!”**

Guy of Auvergne

The entire part in the DeMolay Degree beginning with **“Master Inquisitor, before the vote...”** and ending with **“...blood of noble men.”**

Initiatory Degree Obligation

The part will begin with, **“I, (competitor’s name), in the...”** and ending with **“...So help me God.”**

DeMolay Degree Obligation

The part will begin with, **“I, (competitor’s name), do solemnly....”** and ending with **“...So help me God.”**

Installing Officer – Only 2 paragraphs

The part beginning with, **“Friends, on behalf of... .”** and ending with **“...hearty assistance of all good men and women.”** The competitor will speak the name of his home Chapter in the first paragraph.

The part beginning with **“From the station in the East,...”** and ending with **“...and for the people.”**

Installing Senior Councilor

The part beginning with, **“From the station in the West... .”** and ending with **“...around its opened pages”**

Installing Junior Councilor

The part beginning with, **“We present the flag...”** and ending with **“...of that sacred banner.”**

Installing Chaplain

The part beginning with **“Almighty God, our Heavenly Father...”** and ending with **“...carry out Thy teachings. Amen.”**

The part beginning with **“Our Father in Heaven,”** and ending with **“...throughout our land. Amen.”**

Athletic Competitions

What Competitions counts towards Sweepstakes?

(All times estimated. A final schedule will be available at a later date.)

Thursday Evening 11:45 PM

1. Miniature Golf
2. Texas Hold Em

Friday Morning 9:00 AM

3. Bowling
4. Field Goal Kicking
5. Perudo

Friday Morning 9:15 AM

6. Track – 100 meter
7. Track – 400 meters
8. Track – 4x100 relay (Four-man team)
9. Track – Shot put
10. Track – Standing Long Jump

Friday afternoon 2:00 PM

11. Wally ball (Four-man team)
12. Connect 4

Friday afternoon 2:30 PM

13. Hot Shot
14. Free Throw

Friday afternoon 3:30 PM

15. Checkers

Friday Evening 6:00 PM

16. Flickerball (Four-man team)

Friday Evening 8:00 PM

17. Dodgeball (Four-man team)
18. Uno

Friday Evening 11:00 PM

19. Ping Pong
20. Video Game Tournament

Saturday Morning 9:00 AM

21. Volleyball (Four-man team)
22. Euchre (Two-man team)

What are the rules?

- Rules will be explained prior to each event.
- BRACKETS WILL BE DRAWN AS PEOPLE REGISTER FOR EACH EVENT. If you do not want to play against someone from your Chapter, do not sign up right before or after they do.

How many can I participate in?

There is no limit so as many as time allows.

Sweepstakes Award Rules

There will be three Sweepstakes Awards at Conclave 2009. The winner of the Ritual Sweepstakes will be the Chapter that scores the most points in the Ritual tournament while the Athletic Sweepstakes will go to the Chapter scoring the most points in those events.

*****Every DeMolay attending Conclave is REQUIRED to compete in at least one ritual part and must have a credible score (750 points) in at least one part in order to be eligible to medal and earn points in athletic competition.*****

If a DeMolay does not score 750 points in at least one ritual part, he will not earn any medals or score any Sweepstakes points in Athletics. If he is on a team, that team will not earn any points either.

Ritual Sweepstakes Scoring

For each individual medal won, points will be awarded to the chapter of the medal winner as follows:

First Place	3 points
Second Place	2 points
Third Place	1 point

Athletic Sweepstakes Scoring

Individual Competitions:

For each DeMolay who finishes in first, second or third place, points will be awarded to the Chapter of the medal winner as follows:

First place	3 points
Second place	2 points
Third place	1 point

Team Competitions:

For each team that places in first, second, or third, points will be awarded to the Chapter as follows:

First place team	3 points
Second place team	2 points
Third place team	1 point

Points are awarded per team not per competitor on the team. For example, a 4 member team earning a Gold medal for first place earns 3 points total, not 12 points.

Overall Sweepstakes Scoring

Total ritual points earned by a chapter are added to athletic points earned by a chapter to determine overall sweepstakes winner

Housing Request Form

This form is to be submitted with the Conclave Registration materials for your Chapter. The Conclave staff will assign room assignments for registrations received without this form. NOTE: All members need to be housed together by age. No one 18 or older may be housed with anyone under 18.

Chapter Name: _____

Room 1		Room 2	
Names	Ages	Names	Ages
_____	_____	_____	_____
_____	_____	_____	_____

Room 3		Room 4	
Names	Ages	Names	Ages
_____	_____	_____	_____
_____	_____	_____	_____

Room 5		Room 6	
Names	Ages	Names	Ages
_____	_____	_____	_____
_____	_____	_____	_____

Room 7		Room 8	
Names	Ages	Names	Ages
_____	_____	_____	_____
_____	_____	_____	_____

Room 9		Room 10	
Names	Ages	Names	Ages
_____	_____	_____	_____
_____	_____	_____	_____

Registration checklist

Each Chapter must include the following when registering for Conclave:

- Completed registration forms
- Signatures of all registrants
- Signatures of parents or guardians where appropriate
- Signatures of Chapter Advisor on all forms including all registration forms
- Every DeMolay understands that he MUST perform a ritual part
- A completed housing request form
- ONE check to cover the costs of all registrants.

Please mail the completed documents and check to:

**Indiana DeMolay
PO 348
Franklin, IN 46131**

All persons attending Conclave must pre-register and mail the required registration fee of \$105 prior to or on June 15, 2009. This fee includes housing, meals and activity costs.

The fee for registration forms postmarked AFTER June 15, 2009 will be \$125.

Indiana DeMolay Conclave Bowling Registration Form

The following Active DeMolays will be competing in the Bowling Competition on Friday:

The following Advisors will be playing Bowling on Friday:

Chapter Advisor Signature

Date

Chapter Name

Conclave 2009 Ritual Registration Form

Please list the names of the DeMolays who will be competing in each part.

Attach a separate sheet if necessary. You may also email this information to Jeff Koleszar at jkoleszar@indianademolay.org

Master Councilor _____

Senior Councilor _____

Junior Councilor _____

Senior Deacon _____

Marshal _____

Master Inquisitor _____

Senior Inquisitor _____

Junior Inquisitor _____

Jacques DeMolay _____

Guy of Auvergne _____

Initiatory Degree Obligation _____

DeMolay Degree Obligation _____

Installing Officer _____

Installing Senior Councilor _____

Installing Junior Councilor _____

Installing Chaplain _____

Each DeMolay must compete and meet a minimum score in order to be eligible to win medals in the Athletic competition.

A DeMolay may NOT compete in a part that he has not registered for. A penalty will apply to a Chapter/competitor for registering for parts and failing to compete in all parts signed up for.

IT'S YOUR RESPONSIBILITY TO KNOW WHAT IS REQUIRED OF YOU FOR EACH PART IN THE RITUAL COMPETITION!

Please review the competitions section for the complete information.